ed For Release 2000/06/13 : CIA-RDP78-04718A000100190017-4

ER-5-1316

MEMORANDUM FOR: Director of Security

SUBJECT : Career Service Information for Overseas Employees

REFERENCES : a. Memorandum from Acting Deputy Director (Administration) to Chairman, Security Career Service Board, subject as above, dated 1 December 1953.

b. Draft memorandum submitted to Executive Secretary, DD/A Career Service Board, on 13 January 1954 in response to the memorandum cited above (reference a).

1. Attached hereto is a revision of your proposed memorandum to each overseas employee who has the career designation "CD-SE" (reference b, above).

2. It is requested that you take the following actions in the order indicated:

a. Insert the proper sterilized information in the brackets contained in the revised draft of the memorandum.

b. Arrange with the Regulations Control Staff for reproduction of the memorandum in the necessary number of copies.

c. Submit the copies of the memorandum, and a roster of CD-SE personnel overseas (with appropriate indication of area division), to the Chief of Administration, Deputy Director (Plans), attention: [redacted]

25X1A

L. K. WHITE
Acting Deputy Director
(Administration)

Attachment - as stated

ES/DDA/CSB:DST:wcd (20 Jan 54)

Distribution:
Orig & 1 - Addressee
1 - COA/DDP
1 - Chief, Reg. Control Staff
1 - Ex. Secy, DDA/CSB
1 - DD/A chrono
1 - DD/A subject

Approved For Release 2000/06/13 : CIA-RDP78-04718A000100190017-4

Approved For Release 2000/06/13 : CIA-RDP78-04718A000100190017-4

TRANSMITTAL SLIP

26 January 1954
(Date)

TO: Director of Security

BUILDING	ROOM NO.
"I"	2058

REMARKS:

With several minor changes I have approved of and am returning the draft memorandum forwarded by your office which you propose to address to overseas personnel who have the Security career designation.

If there are minor changes which do not alter the factual presentation, I certainly have no objection to your making them. However, as we discussed at our Staff Meeting on 25 January, I hope that we can, through standardization,

(over)

151

FROM: A-DD/A

BUILDING	ROOM NO.	EXTENSION
Admin.	226	717

FORM NO. SEP 1946 36-8

16—65268-1 GPO

Approved For Release 2000/06/13 : CIA-RDP78-04718A000100190017-4